

7

Steps For Organizing Any Space



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{ Make 3 piles }

If it is a bigger project, use 3 boxes or trash bags.

Dedicate one for trash, one to recycle/donate, and one for further follow up (put away, repair, etc.) and sort objects accordingly as you go.



{ Don't purge your partner's stuff }

This won't end well. If necessary... make a separate pile of things you want to ask about. Ideally they will see you working hard and mimic your efforts. But they might not...and you have to be ok with that!



{ Involve your kids }

If you're working in someone else's space, include them! This not only shows them that you are respecting their boundaries, but it also teaches them the process so that (hopefully) they will learn to do it naturally. This will reduce the overall clutter in your home over time. Of course, feel free to reserve the right to toss yesterday's Chick-fil-a toy in the trash the moment they head out the door for school...they won't notice. I promise.



{ Work one space at a time }

Take everything out of the drawer, closet, etc. placing items in the appropriate pile or box.



{Once everything is out, clean the space }

Wipe down surfaces while they are clean and clear.



{ Thoughtfully consider how items should be stored }

Before you put things back, take some time to think this through. Do you need a drawer divider? Would some of the items make more sense stored elsewhere? Be intentional here. If your junk drawer is constantly overrun by business cards for example... maybe those could be kept safely somewhere else. Is the closet the best place for your scarves? Your belts?



{ Put things back neatly + label }

Enjoy the satisfaction of checking this task off your list!

